



# Metcalfe Public School Council

## Monthly Meeting Minutes

**Meeting Date:** February 2, 2010  
**Location:** MPS Staff room  
**Start time:** 6:35 pm  
**End time:** 8:30 pm  
**Next Meeting Date:** March 2, 2009, 6:30 pm, MPS staff room or library

---

### Present

Jennifer Finniss - Co-Chair  
Val Leonard - Co-Chair  
Christine Lee - Secretary  
Howard Crerar - Treasurer  
Andrew Furlong - Website  
Charlotte Bradley - Website  
Kevin MacPherson – OCASC  
Heather Jeffery – Volunteer Coordinator  
Kerry Fonseca  
Kelly Mayo  
Jennifer Nutt - Principal  
Guido Ronci - Vice-Principal

### Regrets

Cheryl Millard – Hot Lunches  
Casey Edwards

### Guests

Jeremy Alward – Staff Representative  
Elizabeth McRae  
Ellen Everson

Summary of Discussions	Action
<b>1. Call to order &amp; welcome</b> Jenn called the meeting to order at 6:35.	
<b>2. Approval of January minutes</b> The minutes of the January meeting were approved with the removal of extraneous wording at the end of Section 6 – Financial.	
<b>3. Principal's Report – Jennifer Nutt</b> <b>Staffing updates</b> Andrea Hennessy will be replacing Mrs Mumdzijan. Peter Szekely will be replacing Catherine Rochon until Jane Schoones return.	

Summary of Discussions	Action
<p><b>Bill 157</b> New legislation from the Ontario Government dealing with the reporting and response to behaviour in the school and behaviour that occurs outside of the school that can impact the school climate. The reporting should not be a problem within our school as it is already happening at all levels. Bullying is included in this legislation and will need to be worked on with staff.</p> <p><b>Safe School Team</b> We are creating a Safe School Team focusing on progressive discipline. This will be included in the school handbook. Parents are encouraged to be part of this team. *Kevin, Val &amp; Howard have expressed interest in participating in this. Included in the Safe School is the necessity of all staff to deal with racial and/or offensive language immediately.</p> <p><b>Parent Info Night</b> Great turnout for Gr 7 info, smaller numbers for MFI and Kindergarten. Planning to hold another information session for Kindergarten program once all information about the ELP is received. For the Gr 7 info night, four students put on a presentation that was very well received by prospective students and parents. We have received phone calls complementing our school's spirit.</p> <p><b>Winter Activities</b> Intermediate and Juniors Winter Activity Days will be held Feb 24th and March 3rd. Activities will include skiing, curling and other outdoor activities. Primaries will also hold a Winter Activity Day - no date set yet.</p> <p><b>Budget</b> The current budget needs to be cut. They are looking at cutting staff as well as other areas. More information will be available within the next couple of months.</p> <p><b>Photos</b> Do we want another company for next year? *Council is supportive of looking at a new photographer.</p> <p><b>Tutoring</b> Tutoring is going well. We have 8-9 students in the Gr 1&amp;2 reading. There are 4-5 students in the Junior Boys tutoring. The Assistive Technology group for girls is rather large &amp; may be breaking up into two groups. The Tech group for boys is smaller. For grade 7/8, we have a parent volunteer, Sarah Godoy, helping with the tutoring.</p>	
<p>4. <b>Fundraising Idea – Elizabeth Summerton</b> <b>Key to the City</b> This is a loyalty card, similar to the Entertainment Book, but without the book. The card can be used at various businesses – list available at <a href="http://www.keytothecity.ca">www.keytothecity.ca</a> – and can be used multiple times at the same business. The value of the card (percentage off) is dependent on the business. Businesses continue to be added and suggestions</p>	

Summary of Discussions	Action
<p>of new businesses are welcome. The card is valid from March to March. The cards are sold for \$20 with \$10 going to the school. Sales can be up and running in one week.</p> <ul style="list-style-type: none"> <li>*Ellen offered to approach local businesses to participate.</li> <li>*Council will discuss this and get back to Elizabeth.</li> </ul>	
<p><b>5. Vice-Principal's Report – Guido Ronci</b></p> <p><b>Transportation</b> Nothing to report.</p> <p><b>Enrichment Mini-Courses</b> Final Numbers of Registered Students is 10 students (6 boys &amp; 4 girls) from Grade 8; we had initially blocked 12 spaces, but no other student demonstrated any interest.</p> <p><b>Additional Support for Learning Services</b> No news from our Superintendent yet.</p> <p><b>OFIP (Ontario Focused Intervention Partnership) – Two Parts</b> Part One:</p> <ul style="list-style-type: none"> <li>● Jan 11 start of Assistive Technology for Girls and Boys</li> <li>● Jan 18 start of Reading Groups for Grades 1-2 and for Junior Boys</li> </ul> <p><b>Lockdown Drill #2</b> Initially scheduled for Jan 29<sup>th</sup> AM – was cancelled One scheduled in February 2010.</p> <p><b>IEPs (Individual Education Plans)</b> Nothing to report.</p> <p><b>Osgoode Township HS</b> Students received information for registration to OTHS Grade 8 students visit OTHS on February 11, 2010 AM Parent Info Night / Open House at OTHS on February 11, 2010 at 7pm</p> <p><b>High School Registration</b> Adaptive Program info on the websites of Sir Guy Carleton SS and Ottawa Technical Learning Centre. You must register with home school first and with the Adaptive Program before February 15, 2010.</p> <p><b>Yearbook</b> Great work is being done by Val Leonard.</p> <p>Due: Grade Art work Cover Page Art work</p> <p>Pics: New students and staff to MPS Sports' teams and groups activities</p>	



Summary of Discussions	Action
<p><b>Volleyball</b> Kirsten Engel has finally been able to get all the information she needed about the volleyball system. The system will be in around March Break. Final price is not yet available, but looks to be under \$5000.</p>	
<p>7. <b>Yearbook – Val Leonard</b> Cover art competition as well as each grade art work needed ASAP. Guido Ronci will ensure this is taken care of. We have sold 99 yearbooks – our target was 100. Val has been working with the students to ensure we have all pictures &amp; names match are are spelt properly. They are still working on obtaining/downloading more photos. We are able to add photos up until the last minute, so we will include Peter Pan and other events up until close to the end of the school year. We need pictures of students that missed class photos as well as staff. Guido Ronci will take care of this.</p>	
<p>8. <b>OCASC – Kevin MacPherson</b> <b>Budget</b> The school board is looking at cutting \$10-18 million from its budget. The breakdown of the current budget is 52% fixed costs, 8% committed costs, 24% cost neutral (funds coming from another source) which leaves approximately 15% (\$103 million) to work with. Possible cuts include transportation, administration, extras such as external tutoring, OC transpo bus passes as well as staffing. Transportation would be an 'easy' cut as it is not mandated that school transportation is necessary. There have been many issues with the province cutting transportation funding due to inefficiencies. This may happen again.</p> <p><b>IEP</b> There is another IEP info session on February 25<sup>th</sup>.</p> <p><b>Trustees</b> Kevin is campaigning for Trustee debates so that people are able to get more information about our possible Trustees. Our current Trustee is Pam Morse, an appointee as our previous trustee retired. Trustees have a huge amount of power in deciding things like setting the budget.</p>	
<p>9. <b>Hot Lunches – Howard Crerar</b> We made \$2700 profit in phase 1 of the hot lunches.</p>	
<p>10. <b>Dance-a-Thon – Elizabeth McRae</b> Mr. Ronci is helping alot. Mr. Alward's class is putting together a presentation for the announcements. Mr. Alward &amp; Mrs. Toohey's class have a 'friendly' rivalry going on with the loser wearing the winner's favourite hockey team's jersey. Posters are being prepared. Money is due in on February 9<sup>th</sup>. We will need helpers to count on February 9, 10 &amp; possibly 11.</p>	

Summary of Discussions	Action
<p>*Christine, Val, Jenn and Kevin (on the 10<sup>th</sup>) offered help.</p> <p>We have a few donors to help pay for expenses, but could do with a few more.</p> <p>There will be a Sumo wrestling match between Mr. Ronci &amp; Mrs. Nutt, if the school raises over \$4000. The cost of renting the suits was going to be about \$400, but has Elizabeth was able to get one place to agree to \$100 rental fee.</p> <p>Pizza lunches will be awarded to the 2 classes that raise the most in their group – Gr 1 thru 4/5 MFI is one group, 4/5 English thru Gr 8 is the second. The pizza will be purchased from Toppers.</p> <p>DJ accepts requests.</p> <p>Parents are welcome to attend.</p> <p>We have a few donated items that are not really appropriate for prizes for the kids, including a Men/Women's watch set. We will hold a raffle with these items as prizes.</p> <p>There will be an assembly on Friday, February 5<sup>th</sup> to get the kids excited.</p>	
<p><b>11. Financial – Howard Crerar</b></p> <p>Our current operating budget is at approximately \$7800. There has been a Junior books cart request, which will run to about \$500.</p> <p>*Council will consider the request for \$</p>	
<p><b>12. Other Business</b></p> <ul style="list-style-type: none"> <li>● Ellen – is DPA still included? Jenn N – yes.</li> <li>● Jenn F. requests that more information go out to parents about different activities going on in the school – e.g. Blue Spruce – she wasn't sure what that entailed when her daughter signed up for it.</li> <li>● Reading Leveling – Jenn N. looking into finding a chart that defines the different reading levels to make them more understandable. Will get this information to Charlotte.</li> <li>● Jenn F. - would like to define the top 5 organizations to sponsor next year – set these in the spring.</li> <li>● Money for Rideauwood – Jenn N. is looking at alternatives and Jenn F. is getting a list of currently available services together.</li> </ul>	
<p><b>13. Adjournment of Meeting</b></p> <p>Meeting adjourned at 8:30pm.</p> <p>Next meeting to be held on March 2, 2010, 6:30pm, MPS staff room or library.</p>	