



Metcalfe Public School Council

Monthly Meeting Minutes

Meeting Date: October 7, 2010
Location: MPS Library
Start time: 6:35 pm
End time: 8:14 pm
Next Meeting Date: November 9, 2010, 6:30 pm, MPS library

Present

Kim Sheldrick – Chair (2010-2011)
Val Leonard - Vice-Chair (2010-2011)
Kevin MacPherson - Secretary&OCASC(2010-2011)
Christine Lee - Treasurer (2010-2011)
Andrew Furlong - Website (2010-2011)
Jennifer Nutt - Principal
Guido Ronci – Vice-Principal
Barb Miller – Staff Representative
Howard Crerar
Bruce Ringrose
Jennifer Finnis
Kelly Mayo
Kerry Fonseca

Regrets

none

Guests

Mark Fisher
Pam Morse

Summary of Discussions	Action
1. Call to order & welcome Kim S. called the meeting to order at 6:35.	
2. Meet the Trustee Candidates – Val Leonard <ul style="list-style-type: none">Two of three candidates for Zone 7 Trustee were able to be contacted.Both did a brief presentation and answered questions.Pam Morse – www.pammorse.comMark Fisher – www.electmarkfisher.ca	
3. Principal's Report – Jennifer Nutt New Progress Reports	

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<ul style="list-style-type: none"> ⤴ Will follow similar lines as the old interim reports. ⤴ All teachers will be receiving training on the new format. ⤴ The reports will highlight learning skills instead of formative assessment. ⤴ The first reports will be sent home on Nov 4th followed by report cards around Feb 4th and final report cards at the end of June. ⤴ The report has been reduced to six skills that will cover from grade 1 to grade 12. <p>Terry Fox Run</p> <ul style="list-style-type: none"> ⤴ Was a great day with a few parents showing up. ⤴ A total of \$1300 was raised. ⤴ One girl raised around half and will receive recognition at a future school assembly. <p>School Board Survey</p> <ul style="list-style-type: none"> ⤴ A student survey will be coming out in the fall. ⤴ The dates will be November 22nd to December 10th for completion. ⤴ Grade 7 and 8 students will be encouraged to fill out the survey on-line. ⤴ JK to Grade 6 will have parents filling out the survey on behalf of the student whether on-line or in paper format. ⤴ Survey will include demographics, perception, student learning and school process. 	
<p>4. Vice-Principal's Report – Guido Ronci</p> <p>Busing</p> <ul style="list-style-type: none"> ⤴ OSTA is assigning empty seats. Modification to pick-up and drop-off times can be expected. ⤴ All students will receive bus safety training on October 12th, whether they take the bus or not. This will be presented by Stock and given by their drivers. <p>Fire Drills</p> <ul style="list-style-type: none"> ⤴ Fire Prevention Week is October 3rd to October 9th. The theme is “Smoke Alarms: A Sound you can live with”. ⤴ The fire drill on September 27th went well. The students were respectful and handled it well. ⤴ The next fire drills will be surprise drills and may include obstacles such as blocked doors, Also they will go ahead even in inclement weather. 	

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<p>Lock Downs</p> <ul style="list-style-type: none"> ⤴ There will be two lock down drills this fall. ⤴ The first will be held on October 21st with Constable Pierce. ⤴ The following drills will be surprise drills. <p>Character Education</p> <ul style="list-style-type: none"> ⤴ Each month's assembly will have a character theme with certificates handed to students who have displayed this character. ⤴ The first assembly will be on October 29th at 1:15p.m. <p>Trike Race</p> <ul style="list-style-type: none"> ⤴ Third Annual Metcalfe PS Trike Race will happen on October 29th at 2:30 p.m. ⤴ Funds raised will go to United Way/Education Fund. ⤴ Competitors will include our V.P. Mr. Ronci, our custodian and several teachers. <p>Road Work</p> <ul style="list-style-type: none"> ⤴ The road work has been completed along 8th Line. ⤴ Blyth Hellman from OSTA will look at the current needs for buses and taxis and make recommendations for signage. ⤴ Mr. Ronci is aware of parents picking their children up from school in vehicles and will look for any accommodations but priority will always be on bus scheduling and safety first. ⤴ It was proposed to ask the city to reduce the speed in front and around the school to 40 KPH. ⤴ Christine would still like to have the path plowed in behind the school as many parents use this for access from the neighbourhood. Mr. Ronci pointed out that they can only clear the school property, passed the fence line the city is responsible and 311 would need to be called for this. ⤴ Mrs.Nutt brought forward the proposal to half of the buses at a time to minimize the needs of using United and Charters street as a loading zone. <p>Photo Day</p> <p>Photo day will be held on Oct 8th. Notifications have gone out to families last week and the beginning of this week.</p> <p>QSP Magazine Fundraisers</p> <p>QSP Magazine fundraiser started on October the 5th. This will raise moneys for various</p>	

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<p>school activities and will help promote literacy.</p> <p>Field Trips</p> <p>The grade 8 students will visit the World of Work at the Aberdeen Pavilion in Lansdowne Park on Oct 27th in the morning.</p> <p>School Improvement Plan (S.I.P.)</p> <ul style="list-style-type: none"> ^ The S.I.P. Committee will meet on October the 12th. ^ The committee is composed by Mrs. Nutt, Mr. Ronci, Mrs. Manzo (primary division), Mrs. Young (junior division), Mr. MacDonald (intermediate division) and Mrs. Hagen (French second language). ^ Parents interested in the S.I.P. Are encouraged to come out the meeting. <p>Fund Raising Initiatives</p> <p>The Sheperds of Good Hope have approached the school to see if they were interested in continuing their partnership for raising goods for the shelter. Mr. Ronci wanted to bring this forward to the school parent council to see if this might be too taxing on the community with the other fund raising initiatives. The council approved and it was proposed to possibly make a field trip to deliver the goods.</p> <p>LST (Learning Support) Update</p> <ul style="list-style-type: none"> ^ IEP Parental Input Forms were sent home and many returned. ^ Teachers will use this input for developing the pupils IEPs . ^ IEPs will be sent home on October 19th. ^ Mrs. Finnis asked if there was any listing of the social service workers providing extra care available with their areas of specialization. Mrs. Nutt thought they could include it in the next school letter. ^ There was some discussion on the need of the no-fail clause from the board. Mrs. Nutt explained that studies showed that children who were held back did not perform any better then children that passed. The no-fail clause only applies up until high school where pupils are expected to meet the curriculum needs but IEPs will still follow these pupils to high school as a way to help them meet the requirements to pass. <p>Itinerant Teachers</p> <p>There are several itinerant teachers supporting the staff at Metcalfe P.S. Theses would include:</p> <ul style="list-style-type: none"> ^ Charlotte Gencher for English Second Language ^ Julia Gilbert for Assistive Technology ^ Marilyn Minaker for the Deaf and Hard of Hearing <p>Any changes will be brought forward at later council meetings.</p>	

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<p>High School Programs The following high School programs will have information nights available.</p> <ul style="list-style-type: none"> ^ Colonel By – International Baccalaureate Programme <ul style="list-style-type: none"> ^ Parent Information Night : TBD ^ Canterbury – Arts Program <ul style="list-style-type: none"> ^ Grade 8 Information session : Monday Nov 22 at 11:15 AM ^ Parent Information session : Tuesday December 7 at TBD PM <p>Upcoming Dates</p> <ul style="list-style-type: none"> ^ November 4th : Progress Reports ^ November 8, 10, 15: CPR & First Aid Training 3:00PM-7:00PM ^ November 11 evening and November 12 morning: Parent Teacher Interviews ^ November 15: The P’s Birthday ^ November 17: HPV #2 / Meningococcal Immunizations ^ November 26: Teachers’ Professional Activity Day – No classes 	
<p>5. Teachers' Report – Barb Miller</p> <p>Thanks for past help The council was thanked for the globes, reading tables and other purchases from last year.</p> <p>Extracurricular Sports</p> <ul style="list-style-type: none"> ^ Mr. Alward is coaching the boys’ intermediate touch football; ^ Mrs. Toohey & Mr. Crerar are working with the Intermediate Cross-Country runners ^ Mrs. Stewart is opening the music room for the mid day recess. ^ Ms Klein is running the after school grade 7 – 8 girls painting club. ^ Mr. Alward is also coaching the girls’ Junior soccer teams. ^ Mr. MacDonald and Mrs. Brown are running the girls’ intermediate touch football team; ^ Mr. Groen is coaching the Junior boys soccer team. ^ Mrs. Belanger is back from the Junior Cross-Country meet. The students had a wet muddy time. <p>Musical Instruments The council was asked to support financially the purchase of used musical instruments bu Mrs. Stewart. The cost was \$1500 but would have been \$4300 for new instruments. The council approved \$500 for now and may cover more later once the accounts have been reviewed. A questions was brought forward by Mr. Ringrose on how purchases were decided by the school and if there was any input on possible deals that could be</p>	

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had by local corporations. There was also some discussion on the transition to the new executive.	
<p>6. Treasurer – Christine Lee</p> <p>Balances No new changes were presented since last meeting.</p> <p>Account signing authority Signing authority for MPSC bank account at Royal Bank will be changed effective immediately to have Kim Sheldrick, Christine Lee and Valerie Leonard as signing authority with 2 of 3 signatures required for withdrawals and cheques. All other names will be removed from the bank account. Motion was made by Valerie and second by Jennifer Finnis, all were in favour and the motion passed.</p>	
<p>7. OCASC – Kevin MacPherson</p> <p>OCASC Parental Involvement Forum. Will be held on Oct 23rd from 9 A.M. To 1 P.M. At the Travellodge on Carling. All parents are welcome to attend this dynamic discussion on Parental Involvement. More details can be found on their website at http://ocasc.ca/?p=1589</p> <p>People for Education The People for Education will be holding their annual conference on the weekend of November 13th. More information can be found on their website at http://www.peopleforeducation.com/getinvolved/annualconference</p>	
<p>8. Website – Andrew Furlong</p> <p>Mr. Furlong gave a brief update on the website.</p> <ul style="list-style-type: none"> ⤴ It has been updated as per the last meeting on the executive and changes. To membership. ⤴ Domain expires soon and will need to be renewed. ⤴ Mailer software will need to be renewed as well. ⤴ The newsletter notification has to be notified and will be done next month. 	
<p>9. Volunteer Coordinator</p> <p>The Parent council is still looking for a volunteer coordinator that does not need to be on the executive.</p>	
<p>10. Hot Lunches – Jennifer Finnis</p> <p>The first forms had gone out and some had been returned. She is looking for two volunteers for each lunch date. Some names were brought forward. Corrections were needed on the form which will be done by Mr. MacPherson and resent for the next two lunch cycles.</p>	

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11. Adjournment of Meeting Meeting adjourned at 8:40 pm. Next meeting to be held on November 9, 2010, 6:30pm, MPS library. All Future meetings will be held on the second Tuesday of the month.	