

The Jingle Bell Bazaar is coming ... December 14th, 2011



The Jingle Bell Bazaar is our annual Christmas bazaar held during the school day in the gym. Students browse through donated items and buy gifts for their immediate families. Our younger students particularly enjoy this, as they get to surprise family members with gifts that they pick out all on their own. Items are priced between \$0.25 and \$3 and are wrapped for your child.

To add to the festivities, there is the ever popular **bake sale** and **popcorn**. We have a **raffle table** as well as a potluck **luncheon** held by the volunteers for the volunteers and staff. And then, of course, **Santa** comes for a visit.

To make this event run smoothly, we need your help in many ways. Please read through the requests and fill in the form below to let us know where you can help.

1. **Donations for the Bazaar** – send in gently used or new items. There is a donation box in each classroom as well as at the office. We request that you send in at least one item for each gift that each of your children will be purchasing. For example, if you have two children at MPS and each child will be purchasing a gift for one mother, one father, one stepmother and two siblings, then 10 items are needed. Popular items include gift cards (Timmies, ...), bath items, jewelry, decorative items, toys, books, games, candles, mugs, tools, work gloves, car scrapers, golf, fishing and other sports items. We are always short of gifts for dad, so ask dad what he might like and consider these items for donation. No clothes, please.
2. **Donations of wrapping supplies** – each gift purchased by a child is wrapped by our volunteers. We need gift bags of all sizes, tissue paper, ribbon, tape, clear cellophane and whatever else you think might be useful.
3. **Send in goodies for the Bake Sale** – send in some of that amazing (nut free) baking that you do for the holidays. If you don't bake, that's ok – purchased items are welcome.
4. **Send in a potluck dish for the Volunteer Luncheon** – hot dish or cold, appetizers, main course, salad, dessert – all are welcome. Our luncheon coordinator will contact you with all the details.
5. **Donate a Raffle Item** – students, staff and visitors can buy raffle tickets for items donated by our parents and supporters. If you can donate an item for the raffle, please send it into the school with a note, or contact the Jingle Bell Bazaar coordinator. Some popular raffle items include hockey tickets, spa days, gingerbread houses, movie passes, various gift baskets and electronics, but anything you would like to donate is appreciated.

6. **Sorting and wrapping time** – during the time between now and the date of the bazaar we sort, clean and package the items received as needed. The time(s) and date(s) for this will be announced, just let us know you are interested and we will keep you posted.
7. **Set up the Bazaar** – this occurs on December 13th right after school and involves setting up the tables in the gym, putting out the gift items and generally making the gym a festive place.
8. **Help run the Bazaar** - this involves helping the children choose and wrap the gifts, selling raffle tickets and baked items and generally enjoying the fun. We need your time between 8am and 3pm on December 14th. If you can't volunteer for the full day, come in for a half day. At the end of the day, we pack up the bazaar. All volunteers are welcome at the volunteer luncheon.
9. **Help with the Volunteer Luncheon** – our volunteer luncheon is very popular. We feed approximately 60 people including Santa, volunteers and staff. We need people to help set tables, prepare and serve the potluck items and clean up afterwards. This takes place between 11am and 2pm.

If you have any questions:

Our Jingle Bell Bazaar coordinator is
Jennifer at 613-821-1363

We will contact you with any further information you will need.

THANK
YOU



All money raised at this and all other Council events supports projects chosen by the Metcalfe Public School Council in conjunction with school staff. Our focus project this year is to replace the play structure in the kindergarten play yard.

I would like to help make the Jingle Bell Bazaar a success!



One form per parent volunteer

Please return by November 21st

Volunteer Name: _____

Grade(s) of Child(ren): _____

Phone: _____

Email: _____

Please check all that apply

- Wrapping & Sorting time
(various times prior to bazaar)
- Bazaar setup
(Dec. 13 after school)
- Work the Bazaar
 - Morning
 - Afternoon
 - Both
- Help with the Luncheon
- Donate a Bake Sale item
- Donate a potluck item
- Donate a Raffle item