



Metcalf Public School Council

Monthly Meeting Minutes

Meeting Date: September 13, 2011
Location: MPS Library
Start time: 6:35 pm
End time: 7:16 pm
Next Meeting Date: Sept. 27nd, after council elections, MPS library

Present

Kim Sheldrick – Chair (2010-2011)
 Christine Lee - Treasurer (2010-2011)
 Andrew Furlong - Website (2009-2010)
 Kevin MacPherson – Recording Secretary (2010-2011)
 Kelly Mayo
 Kerry Fonseca
 Casey Edwards
 Jennifer Nutt - Principal
 Guido Ronci – Vice-Principal
 Barb Miller – Staff Representative

Regrets

Val Leonard
 Howard Crerar

Guests

none

Summary of Discussions	Action
1. Call to order & welcome <ul style="list-style-type: none"> • Kim S. called the meeting to order at 6:35. 	
2. Principal's Report – Jennifer Nutt <ul style="list-style-type: none"> • Enrolment is up to 350 this year • There are now separate classes for S/K and J/K. <ul style="list-style-type: none"> ○ Kelly Efford is filling in for Erin Daley. ○ Victoria Hall is the new E.C.E. for S/K. ○ Tarah Phillips is the new J/K teacher. ○ Ingrid is filling in as E.C.E. for J/K until the position is filled. <ul style="list-style-type: none"> ▪ Position will close today so we will find out soon who will be fulltime E.C.E. ○ Ben Kleinherenbrink is the new teacher for the Grade 5/6 class. ○ Pam Savary is taking over the core French. ○ Michele Le Hare is coming in for .25 in a support role. 	

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<ul style="list-style-type: none"> ○ Mrs. Klein was married over the summer and is now Mrs. Laundry and will be filling in for the 4-5 class for the duration of the maternity leave. ○ Any extra staff allocation to the school will be done by Sept. 22nd. ○ Meet the Teacher night will be held the evening of Sept. 22nd. <ul style="list-style-type: none"> ▪ It will start at 6 p.m. ▪ Parents will register at the beginning for the teacher they want to meet. ▪ The bell will ring to inform parents to move to the second teacher if they want to. ▪ Everyone will reconvene in the gym at the end for a final word. ○ The school has a twitter account updated by Sarah. (@metcalfeps) ○ Newsletter will go home tomorrow. ○ Nomination forms for the School Council elections will go out with the newsletter. Nominations will open until the elections. ○ Sarah will be updating the school web site more frequently with class newsletters, permission slips and other updates provided by the teachers to make it more dynamic and a bigger draw. 	
<p>3. Vice Principal's Report – Guido Ronci</p> <ul style="list-style-type: none"> ● One extra bus has been added to accommodate the bigger enrolment. <ul style="list-style-type: none"> ○ As usual all buses with J/K to Grade 3 students will be closest to the school. ○ Kevin brought forward a concern about school bus parking on 8th line when waiting to queue. Mr. Ronci will look into it. ● All the year books are gone. ● Survey went out to the play structure. Mr. Ronci suggested re-sending the survey so that the new Kindergarten parents can have input. 	<p>School Bus blocking traffic concerns on 8th line. Mr. Ronci.</p>
<p>4. Staff Report – Barabra Miller</p> <ul style="list-style-type: none"> ● An in-query from a teacher as to whether baked potatoes will be offered again for hot lunches as they seemed to be popular last year. <ul style="list-style-type: none"> ○ Christine mentioned that the company has approached the school again this year but the final menu has not been decided. 	
<p>5. Treasurer's Report – Christine Lee</p> <ul style="list-style-type: none"> ● There is \$13000 left over from last year but some of the outstanding items have not been resolved yet. These include Agendas, Sports Equipment, Snow shoes, Posters and Stock market Challenge. Once these have been seen to a final report will be issued. 	
<p>6. OCASC Report – Kevin MacPherson</p> <ul style="list-style-type: none"> ● The new OCASC Executive is <ul style="list-style-type: none"> ○ Carrie Eaton – Chair ○ Anne Teutsch – Recording Secretary ● The next meeting will be Sept 22nd. 	
<p>7. Web Report - Andrew Furlong</p> <ul style="list-style-type: none"> ● Registration Fee is up to 19.95 now. 	

Summary of Discussions	Action
<ul style="list-style-type: none"> • The hosting provider has not sent a new invoice yet. • The auto-responder is due in December. Andrew asked Kevin about the free mailing list company that was mention last year. 	
<p>8. Mail/Correspondence – Kim Sheldrick</p> <ul style="list-style-type: none"> • Nothing to report 	
<p>9. Hot Lunches – Christine Lee</p> <ul style="list-style-type: none"> • Kevin has stepped up to help with hot lunch coordination. <ul style="list-style-type: none"> ○ Christine and Kevin will approach Auralee as she expressed interest as well in helping out. 	
<p>10. Events</p> <ul style="list-style-type: none"> • The Terry Fox run will happen on Sept. 28th. Rain date is the Thursday. • Meet the Teacher night will be on Sept 22nd. <ul style="list-style-type: none"> ○ Christine has volunteered to speak to the Kindergarten Parents. ○ Kim will speak at the assembly in the Gym. ○ Volunteers are being sought to run the council table in the Gym. 	
<p>11. New business/ News</p> <ul style="list-style-type: none"> • Kevin asked about milk days. <ul style="list-style-type: none"> ○ Jennifer responded that they will happen once Tina has finished sorting out the busing issues. • Parent Council elections will be held on Sept. 27th starting at 6:30. • Andrew mentioned he will be out of town that evening and wondered if there was a way to still vote. Jennifer consulted the constitution and there is no proxy voting allowed. 	
<p>12. Adjourned and Next Meeting</p> <ul style="list-style-type: none"> • Meeting Adjourned 7:16 • Next Meeting is Sept 27th after the council election. 	